



Lake Pointe Elementary PTO Volunteer Form 2008-2009

Please return completed form by Friday, August 29th ❖ Please fill out one sheet for each volunteer

Name _____ Phone _____

Address _____ Email _____

Child(ren)	Grade(s)	Teacher(s)	Home Room Parent*
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>

*Check box if you are that class's **confirmed** home room parent.

GENERAL VOLUNTEER NEEDS

Sherrie Broadhurst / Deborah Clenney

- _____ Book Room (May)
- _____ Music Program (Fall & Spring) ⊕
- _____ Nominations (Jan-Apr) ⊕
- _____ Office Assistants (1 hr shift wkly)
- _____ Outdoor Classroom ⊕
- _____ PE Stations (1 hr shifts)
- _____ Picture Day (Fall & Spring))
- _____ School Spirit ⊕
- _____ Spanish Program (1 hr wkly)
- _____ Track and Field Day (May)
- _____ Trees and Shrubs (Fall)
- _____ Vision/Hearing Screening (Sept)
- _____ Yearbook ⊕

LIBRARY SUPPORT:

- _____ Circulation desk (3.5 hr wkly)
- _____ Shelving, cataloging, check-in magazines and equipment (1-2 hr wkly)
- _____ Math/Science Kits (1-2 hr wkly)
- _____ Scholastic Book Fairs (Nov & May) ⊕
- _____ Grade level reading programs
- _____ Accelerated Reading Program
- _____ Birthday Book Program

COUNSELOR SUPPORT:

- _____ Student Support (including TAKS)
- _____ Mentor Program (30 mins wkly)
- _____ Red Ribbon Week (Fall)

COMMUNICATIONS

Wendi Aarons / Amy Dolce

- _____ Marquee ⊕
- _____ Newsletter ⊕
- _____ Photography
- _____ Public Relations ⊕
- _____ Website ⊕

FUNDRAISING

Julie Dees / Traci Smith

FALL CARNIVAL: **Saturday, November 1, 2008**

- _____ Class Booth Coordinator ⊕
- _____ School Decorations ⊕
- _____ Carnival Decorations & Set-up ⊕
- _____ Carnival Clean-up ⊕
- _____ Ticket Pre-sale ⊕
- _____ Ticket Booth ⊕

OTHER FUNDRAISERS:

- _____ Gift Wrap (Aug-Nov) ⊕
- _____ Family Bingo Night (Mar 28th) ⊕

ONGOING ACTIVITIES:

- _____ Chick-Fil-A Spirit Night Chairperson ⊕
- _____ Eagle Pride / Sponsorship ⊕
- _____ School Store (morning / lunch)⊕
- _____ Box Tops for Education ⊕
- _____ School Spirit Chairperson ⊕

MEMBERSHIP

Julie Gurley / Rachelle Wilbanks

- _____ Meeting Programs & Hospitality ⊕
- _____ Membership Planner ⊕
- _____ Membership Drive (Sept & Oct) ⊕
- _____ Welcome Wagon ⊕

PROGRAMS

Melissa Glenn / Laura Miesse

- _____ Art Show (Fall & Spring) ⊕
- _____ Career Day (Oct 7th) ⊕
- _____ Family Science Night (Jan 22nd) ⊕
- _____ Science Fair (Feb) ⊕
- _____ Showcase Day (Mar 13th)⊕
- _____ Talent Show (Jan 30th) ⊕

STAFF APPRECIATION

Raquel Knox / Kristi Tewell

- _____ Baking & Cooking ⊕
- _____ Decorations and Set Up / Clean Up
- _____ Shop the Market (Nov) ⊕
- _____ Spa Day (Feb)
- _____ Staff Appreciation Week (Feb) ⊕

- ⊕ Flexible for scheduling & preschoolers.
- ⊙ OK for preschoolers to tag along.

For committee details, please refer to: the Volunteer Handbook ♦ www.lakepointepto.org ♦ or contact the listed board member