

# LPE PTO Funding Request Form

(All requests must be Reviewed & Approved prior to purchase)

**Note: Use this form if the purchase is >\$50 and has not been included in a previous Plan of Work or Funding Request for the current budget year (July 2010 – June 2011).**

Date: 12/7/2010

Funding Request#: 48  
(Assigned by PTO Treasurer)

Name: LPE Email (required): gudelmanh@hilschools.org Department/Grade Level: 1st + PE

1. If connected with an event or project, please name:

Fund raiser thru Learning Express fundraiser for LPE

2. Is this request part of a contract (if so, attach copy of contract)? Yes (contract copy attached)  No

3. PTO line item if known: Instructional / Wish list

4. Estimated purchase detail (must be provided for funding requests over \$50.00)

Item	Quantity	Cost/Item	Total Cost
#1 12 super dense foam balls	12	16.99	203.88
#2 12 Ultra-foam Scootaddles set of 12	1	83.99	83.99
Shipping #1			20.00
Shipping #2			8.10
#3 5 Plastic Book Boxes for 1st grade	5	43.64	218.20
Shipping #3			
		Grand Total	<del>318.27</del> 43.00 <sup>3</sup>

Grand Total

If additional space is needed, please attach a separate sheet. Cost should include shipping. Please remember we are a 501 (c) 3 and therefore can not refund tax – use the Texas Sales and Use Tax Exemption Certificate. \$ 577.50

5. What is the lifespan of item? 5 years (approximately)

6. If not immediately consumable, where will it be located/stored? (1st grade classrooms) + (PE Gym)

7. Are school/other funds available for this item (if yes, from what source)? No

8. Please explain how students benefit from this purchase and how many students will be aided by this purchase (e.g. grade level)?

1st grade items will be used for Daily 5 Rotations  
PE items will be used by all Grade level students.

Would you characterize this item as (please check all that apply):

educational/academic       educational/non-academic       other

Reviewed by Principal or Board Chair: A. Gudeln Date Received: 12/7/10

Approved by PTO Board: Amy Dolce Date: 12/7/10

Treasurer: Mary Pakarinen